

# Application for Education Assistance

Full-time employees of the Genesco Corporate Offices and Regional/District Managers are eligible for up to \$5,250 per calendar year for reimbursement of tuition, books and associated registration fees.

**Name:**

**Employee ID:**

**Division/Department:**

**Supervisor:**

I am requesting educational reimbursement for the following course(s). I understand that a course description and class fee schedule is required for reimbursement of my class(es) and must accompany this form at submission. I understand that a receipt of payment for the course(s) as well as a copy of a transcript showing that I have received a grade of "B" or better in the course(s) must be submitted after my class(es) have been completed to Request for Reimbursement.

## Educational Facility

**Course**

**Date of Course**

**Cost**

Please submit your class schedule, an overview of the course and the class fees to [Benefits@genesco.com](mailto:Benefits@genesco.com).

## Agreement:

In consideration of payment made to you for educational assistance, you agree to the following:

If you voluntarily terminate employment with Genesco Inc. or any subsidiary after completion of the course and prior to completing one year of active employment, you may be required to refund the amount of the educational expenses provided to you. The amount will be prorated based on the total amount of educational expenses provided divided by the percentage of time left in months from one year that you did not continue working. For example, if you receive the maximum of \$5,250 for an educational course and work only nine months after completion of the course, you will refund 25% of the \$5,250 or \$1,312.50.

If any refund is due Genesco Inc., you agree that the amount is payable in full immediately via personal check or payroll deduction, and you agree to permit Genesco Inc. to deduct this amount from any monies or benefits due you, including vacation pay, wages, bonuses and/or expenses. If any action is brought to enforce any provision of this Agreement by Genesco Inc. and if Genesco prevails in such an action, you agree to pay all costs associated with the action as well as any costs of litigation, including all reasonable attorney fees.

This Educational Expense Agreement creates no contract of employment between you and Genesco Inc.

## Required Approvals:

**Signature:**

**Date:**

**Supervisor/Manager:**

**Date:**

**Processed by Benefits:**

**Date:**